COLLECTION MANAGEMENT
ANNUAL REPORT – FY10
August 28th, 2010

COLLECTION BUILDING

<table>
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<th>Library Materials</th>
<th>Budget</th>
<th>Expenditures</th>
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<tbody>
<tr>
<td>Woodruff Library</td>
<td>$9,574,958</td>
<td>$9,590,212</td>
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<tr>
<td>Common Good</td>
<td>$590,765</td>
<td>$585,760</td>
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</tbody>
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*Highlights from the FY10 budget:*

- Subject funds were expended to 104% of the budgeted 5.3M
- Purchased 3 science e-book packages
- Started the purchase of ebrary ebooks through YBP

For a more complete listing of notable acquisitions, see the attached list
Note: expenditures will not be finalized until 9/15

COLLECTION ANALYSIS

Science collections at Emory
Conducted an analysis of Emory’s holdings in the sciences (with an emphasis on databases and serial) in comparison with selected peers: Duke, NYU, and Vanderbilt. Submitted a report to library leadership on the extent of the gap between Emory and peers and how to address the gap. This assessment provides Emory with a benchmark for our development of our science collections. The project group consisted of the heads of collections from both HSCL and WL, Bonnie Bryan and Chuck Spornick, the leader of the Science Team, Kristan Majors, and the head of the task force exploring models for services and collections at the proposed Life Sciences Knowledge Center, Lisa Macklin.

Islamic Civilization
Hikmat Faraj, subject liaison for Middle Eastern Studies, completed a report on the assessing the suitability of our collection in regards to supporting a proposed PhD program in Islamic Civilization. His report documented the significant efforts that Emory has made in the last 15 years in building a collection, in Arabic and other languages that would support a graduate research in the area.

MATERIALS BUDGET – BUDGET REDUCTION FY10

The library materials budget was flat; we had to make reductions in the budget to accommodate for increases in both serials and databases. To address the shortfall we reduced subject funds by 9% and we reduced our serials spend by approximately $140,000
**Journals Review Project – Cancellations**

In late August 2009 we presented to the Emory community recommendations for the cancellation of 300 print titles, saving the library more than $140,000 in subscription costs. The recommended titles and the criteria used in developing the recommendations are found on the project website: http://web.library.emory.edu/about/collections/collection-projects/journal-review-project

**Highlights from the project:**

- 4000 titles reviewed by subject librarians
- 300 titles cancelled – all in print format
- 140K of savings
- Recommendations were reviewed by the Emory community, Aug. – Oct. 2009
- Content’s ECR team provided the lists of titles for review and processed the cancellations

**Moving Beyond Paper 2010**

The fifth year of our *Moving Beyond Paper* initiative reviewed current journal subscriptions with the following publishers:

- Allerton Press
- Guilford Publications
- Royal Society
- American Physical Society
- Karger
- Portland Press
- Royal Society of Medicine
- Royal Society of Chemistry
- Royal Society of Edinburgh
- Springer
- Wiley-Blackwell (review)

**A Systematic Review**

Emory librarians completed a systematic review of approximately 480 journals offered by these publishers to determine the appropriate format for these titles (164 titles were from the Woodruff collection; the balance from Health Sciences Center Library). Print copies of these journals will no longer be received beginning January 2011.

Before we consider a title for e-only format, several conditions must be met, ranging from assurances that the content online meets or exceeds that in print, to archival rights which grant perpetual access to the volumes/years subscribed. In making recommendations library staff also have taken into consideration the usage of the journal or book (both in print and electronic formats) and the usability of the content.
WOODRUFF STACKS REVIEW PROJECT

The growth of the world-renowned collections in the Manuscript, Archives, and Rare Book Library brings with it a critical need for more space for manuscripts and an opportunity to meet that need on the central campus. Since a new building for MARBL collections, programs, and exhibitions will not be built in the foreseeable future, library leadership decided to rededicate the space on Level 9 of the Woodruff Library stack tower to MARBL.

To accomplish this major task we formed a working group with staff from Content, Access Services, Collection Management, and Library Facilities. Since February the group has had several major accomplishments:

- identified 20K LF of library as candidates for a move to storage
- developed the policy for a serial “dark archive”
- identified 3K LF of serials for this “dark archive” (at HMA Storage)
- engaged Emory faculty in making modifications to our recommended titles

The move of library materials will begin in late July and extend through September, 2010.

E-BOOKS:

Springer ebook collections
This summer Emory University Libraries will have perpetual access to more than 1,500 Springer ebooks published in 2009 and 2010. We have purchased ebooks from four Springer collections:

- Computer Science
- Physics and Astronomy
- Chemistry and Materials Science
- Biomedical Sciences

The ebook package was reviewed by librarians from Woodruff and HSCL and met Emory’s conditions outlined in Moving Beyond Paper. Emory users will have favorable ILL provisions, perpetual ownership, unlimited concurrent users, and DRM free format. Titles will be linked from both EUCLID and Discovere. Emory libraries have stopped the print subscriptions to fourteen major series with titles in the four collections.

ebrary through Yankee
This summer the library signed a contract with ebrary for the purchase of ebooks through our major approval vendor, YBP. Subject librarians from Woodruff Library and Health Sciences Libraries will be able to select from more than 177,000 titles, including works published by Cambridge University Press, Continuum, Elsevier, and Oxford University Press. Emory users have perpetual access to titles purchased. Titles can be accessed by any number of users; there are no check-out periods. Titles will be linked from both EUCLID and Discovere.
COLLECTION MANAGEMENT - GIFTS

With the reduction in force for the library Collection Management lost its full time specialist for Gifts processing. In December 2010 we formed a working group with staff from Library Development, Content, and MARBL to examine our gifts in kind processes. To document our current processes (as of October, 2009), to identify areas for improvement, and then to chart process maps for improved processes. We have completed a process map for the current process map of the Woodruff Library and a draft map for MARBL. This summer we will complete the final maps for the improved process for MARBL and WL. We will also develop the content for a web page (LibGuide or website) for gifts in kind, including pertinent documentation from the campus and the IRS.